

Town of Northborough
Wind Turbine Committee (WTC)



Wind Turbine Committee Meeting
Conference Room 1st floor, Northborough Free Library
34 Main Street
Northborough, MA 01532

Reference:NWC10:06MM

Meeting Minutes
March 17, 2010

Attendees

<u>Members</u>	<u>Alternates</u>	<u>Advisor</u>
R. Giles (Co Chair)	J. Cragin	D. Burton
B. Halter	M. Harling	D. Maily
J. McNamara (Co Chair)		
R. Jones		

Town of Northborough Officials

N/A

Guests

N/A

7:00 PM Northborough Wind Turbine Committee (WTC) called to order

1. The meeting began with a welcome by the co-chairmen, introductions around the table, and acceptance of the March 3rd meeting minutes.
2. R. Giles proceeded with the meeting agenda and the various working committees reported on Progress and the working group chairs updated the action items list.
3. The Wind Turbine technical information binder will continue to be routed through the group. All reviewers agreed the tech data was helpful.
4. There was continued discussion on development of a “Friends of Northborough Renewable Energy, Inc.” committee, a non-profit project support entity.
5. The committee agreed the critical path action item is installation of the Met Tower. The meteorological data is critical to economic justification and potential grants.
6. R. Giles and J. McNamara to meet with F. Litchfield to schedule a kick-off meeting with SED (Feasibility Study Consultant)

Monthly Look Ahead (March thru June 2010) – Critical Action Items

1. Install the meteorological tower and initiate data collection

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2. Schedule tours of various local installations
Responsibility – Co-Chairs/Town Engineer
3. Continue project financial analysis including the Tougas farm loads
Responsibility – Working Group #2
4. Consider development of a public out reach plan
Responsibility – Working Group #4
5. Investigate Federal, State and Town permit and licensing requirements
Prepare a Policies and Procedures Binder
Briefing for Town Department Heads
Responsibility – Working Group #5

The meeting adjourned at approximately 8:15PM.

The next meeting is scheduled for March 31, 2010 at 7:00PM in the Northborough Library conference room.

R. Jones
WTC Member

cc: Town Clerk,
Town Administrator,
Fran Bakstran (BOS) - Liaison Board of Selectmen

WIND TURBINE COMMITTEE:

Fred Litchfield (Town Engineer)
Joe McNamara (Co-Chairman)
Bob Giles (Co-Chairman)
Edward Cahill
William Halter
Richard Jones
Richard Kane
Ron Parker

ADVISORY GROUP:

Phil Johnson (Chair person)
Len Belli
Richard H Burton
Ravi Chilakamari
Dave R. Mailly
Raj Melville

ALTERNATES:

Maggie Harling
John Cragin